



Application form for grant: Training Expenses (e.g., course fee, conference fee)

The VdFF offers to support training activities such as courses or conferences that will help to sharpen your profile for your upcoming professional career if such expenses are not (fully) eligible for funding through the HMGU budget.

Name of applicant	
Institute	Starting date of thesis
Titel of thesis	
University / Faculty	
Title of the course / conference	
Organizer	
Location	Date
Course fee / Conference fee	Requested grant*
Why is this course / conference important for my career?	
Why is it not possible that this Course / Conference is financed by HELENA / the Institute / the Human Resources Department / the Department for Human Resources Development ?	

Agreement with your supervisor: The training activity should be

- working time
- free time (weekend, "Urlaub", "Gleitzeit")
- _____

Date / Signature of graduate student

Date / Signature HMGU supervisor

* The grant is intended to support short-term activities (e.g., courses, conferences) but not long-term stays (e.g., practical training abroad). The grant will be given as a lump sum in advance. A short report after the event is mandatory.

Please send this form to vdff@helmholtz-muenchen.de